Trinity Academy Akroydon
Admissions Policy and Oversubscription Criteria 2026

There are 30 places available for September 2026.

Applications for places at Trinity Academy Akroydon (TAA) should be made online from 18 November 2025 to 15 January 2026, in accordance with Calderdale Metropolitan Borough Council's Co-ordinated Admission Arrangements.

Children in receipt of an Education, Health and Care plan (EHC) or Statement of Education Needs (SEN) that names TAA as the appropriate school, will be admitted before any other children.

In the event of oversubscription, priority for admission will be determined using the following criteria:

1. (a) Children who are in public care – 'Looked After' (as defined by section 22 of the Children Act 1989) or children who were previously looked after but ceased to be so because they became adopted or became subject to a child arrangements or special guardianship order. (b) Children who appear [to the admission authority of the academy] to have been in public care outside of England and ceased to be in public care as a result of being adopted.[1]

   [1] *A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.*

2. Children whose siblings currently attend the academy and who will continue to do so on the date of admission.

   (*"Sibling" is defined as a full or half brother or sister; a step brother or sister; an adoptive brother or sister; the children of parents living together in the same family household. The elder sibling must still be on roll at the academy when the younger child starts at the academy. Sibling applications will only be accepted for siblings of pupils in years Reception to Y5.*

3. Children of staff employed at the academy. 'Staff' for this purpose are defined as anyone employed by the academy who has held a permanent contract with the academy for at least two years prior to the application or to staff recently appointed to a post for which there is a demonstrable skill shortage.

4. Other children.

If there is oversubscription in any category, pupils will be admitted in order of proximity to TAA. Distance will be calculated using a straight-line measurement from the pupil's home to the main academy gate. Distances will be calculated using the local authority's Geographical Information System (GIS). To ensure consistency, all measurements will be carried out by the local authority's GIS system and no other method of measuring distance will be considered. Each property has a co-ordinate taken from Ordnance Survey address point data. This is the point from which distance measurements will be taken.

Random allocation (undertaken by the local authority or another body unconnected with TAA) will be used as a tie-break to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any individual case. However, if children of multiple birth (twins and triplets) are tied for the final place, those siblings will be admitted over PAN

The academy will operate a waiting list for pupils (for a full academic year).

Late applications

Late applications are applications for entry in a relevant age group which are submitted before the first day of the first term in the admission year but have not been made in time to enable the local authority to offer a place on National Offer Day.

In the normal admissions round, parents apply to the local authority in which they live for places at their preferred primary or secondary schools, and the local authority makes an offer of a place on National Offer Day. For late applications (those which are submitted before the first day of the first term but are too late for an offer to be made on National Offer Day), parents also apply to and receive an offer from the local authority.

In-year admissions

If you want to apply for any school place after the school year has started, you must:

- Complete and submit an in-year application form.

This normally applies if you:

- Have moved into the area and do not currently have a school place for your child.
- Have moved within the area and would like to transfer your child to a closer school.
- Want to move your child from their current school to another school for any other reason.

In general, the authority does not encourage transfers between schools for reasons other than a house move. The evidence shows that it is rarely in the best interests of the pupil. This is because of the disruption that is caused to their learning.

Parents/carers who live in Calderdale and want their child to move to a different school first contact the child's current school to discuss the reasons for the transfer. This will enable them to discuss if a change of school is in the child's best interest and/or address any current concerns before you apply.

Your application can be delayed if you do not complete the form in full. (This includes giving your child's current or most recent school name.)

Before you apply, please consider:

- Changing schools is disruptive to a child's education and should only be considered as a last resort.
- Important work may be missed as different topics will be taught at different times of the year.
- If a child is in Year 10 or 11 it is not advisable to transfer schools. There is no guarantee that options can be matched, which could negatively affect their chance of gaining good GCSE grades.
- How the child will get to school each day, on time.
- The cost of travel and new uniform.
- The admission arrangements for the school(s) you would like to apply for, see: Admission criteria for primary schools or Admission criteria for secondary schools.

If your child has an Education, Health and Care Plan please contact the SEN Team for advice. Do not complete an in-year application.

Right of appeal

If your child is not offered a place at your preferred school you have the right to appeal to an Independent appeals panel. Before you appeal you are advised to read: Advice for parents and guardians on school admission appeals (GOV.UK).

How to appeal

The Local Authority organise appeals for all Community and Voluntary Controlled schools in the area.

When completing the appeal form you need to clearly set out the reasons why your child should have a place at your preferred school and all the arguments that you will be relying on. If you have shared medical issues or any incidents of bullying please attach any additional documents as evidence.

Admission of children below compulsory school age and deferred entry to school

Admission authorities must provide for the admission of all children in the September following their fourth birthday. The authority must make it clear in their arrangements that where they have offered a child a place at a school: a) that child is entitled to a full-time place in the September following their fourth birthday; b) the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and c) where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Admission of children outside their normal age group

Families may seek a place for their child outside of his/her normal age group under various circumstances such as ill health, if the child is gifted and talented or when the child has experienced problems.