

Dear parents and carers,

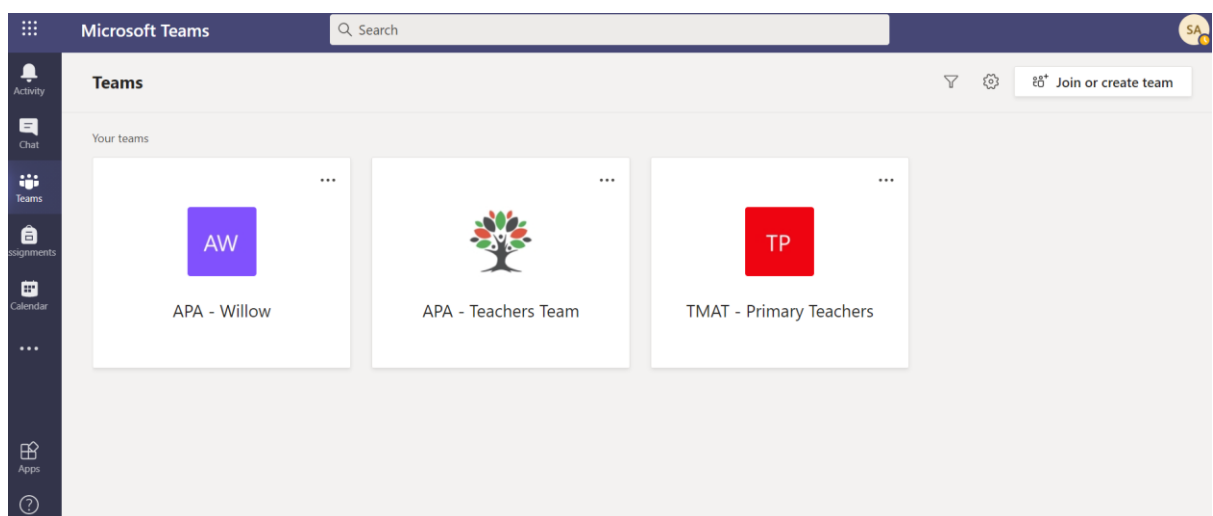
Below is an example of how to access Teams:

Where to access home learning?

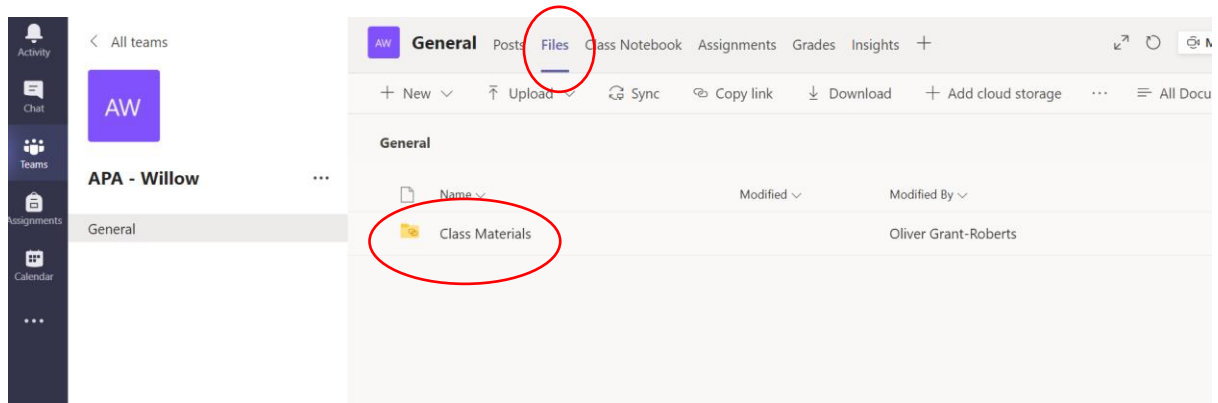
Log into Microsoft TEAMS via this link - <https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/log-in>

Use your log in details that will be in your child's planner.

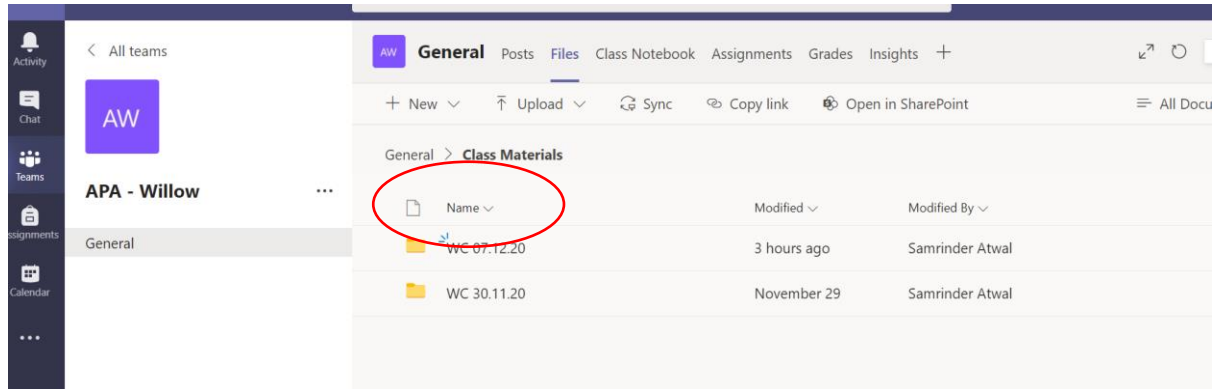
1. Click on the Teams tab and then your class's button. The example below shows 'TAA Willow'.



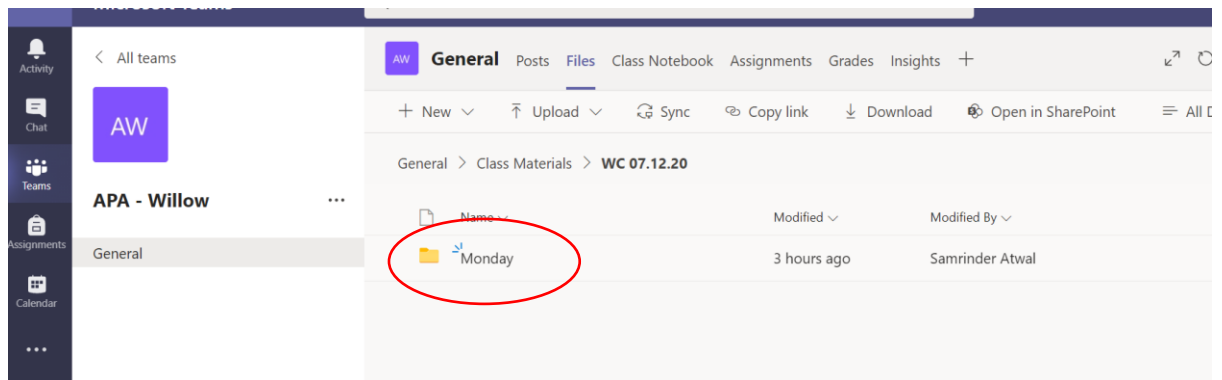
2. Click on files and then class materials



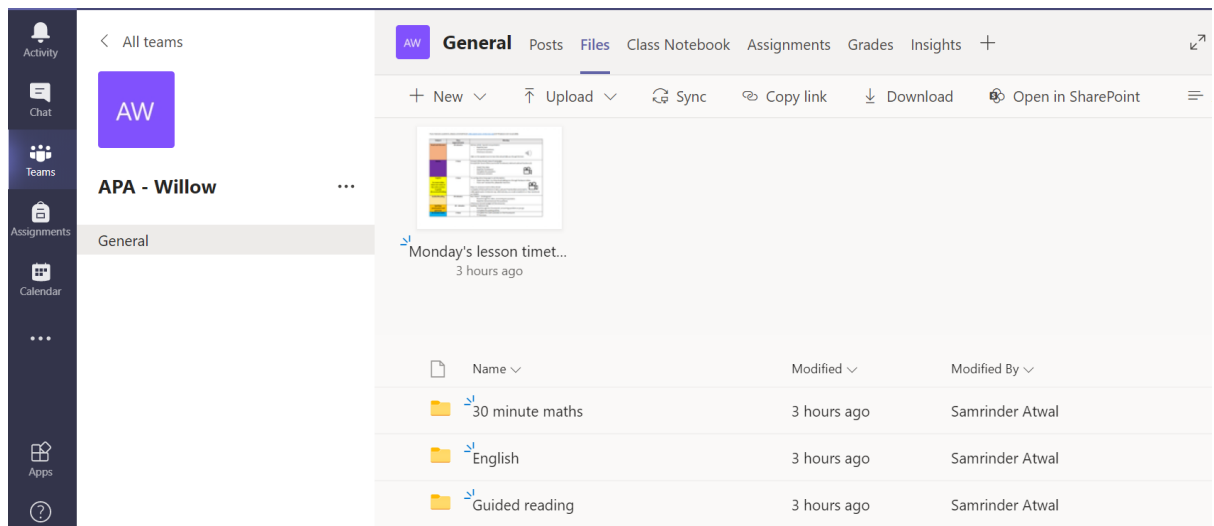
3. Click on WC 05.1.2021



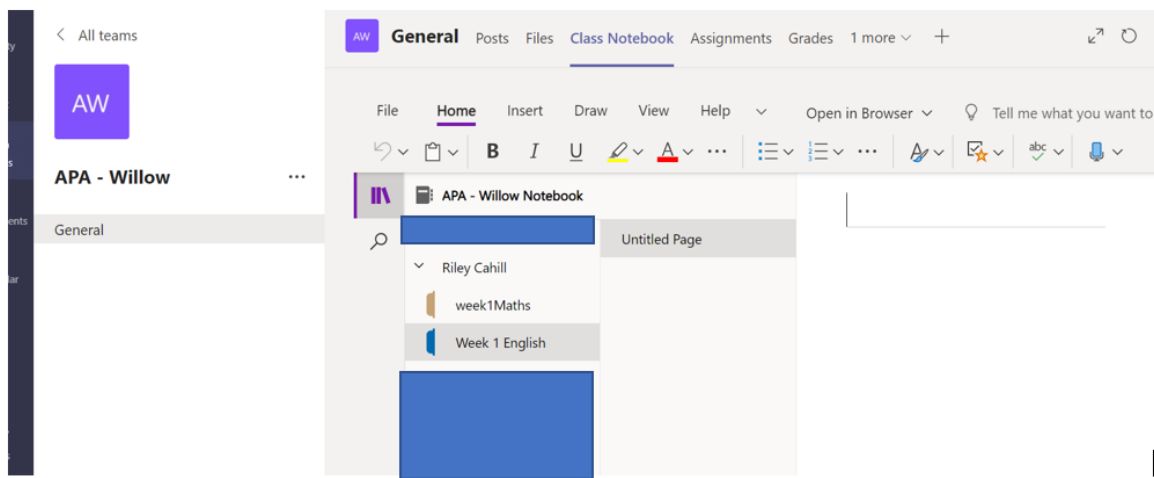
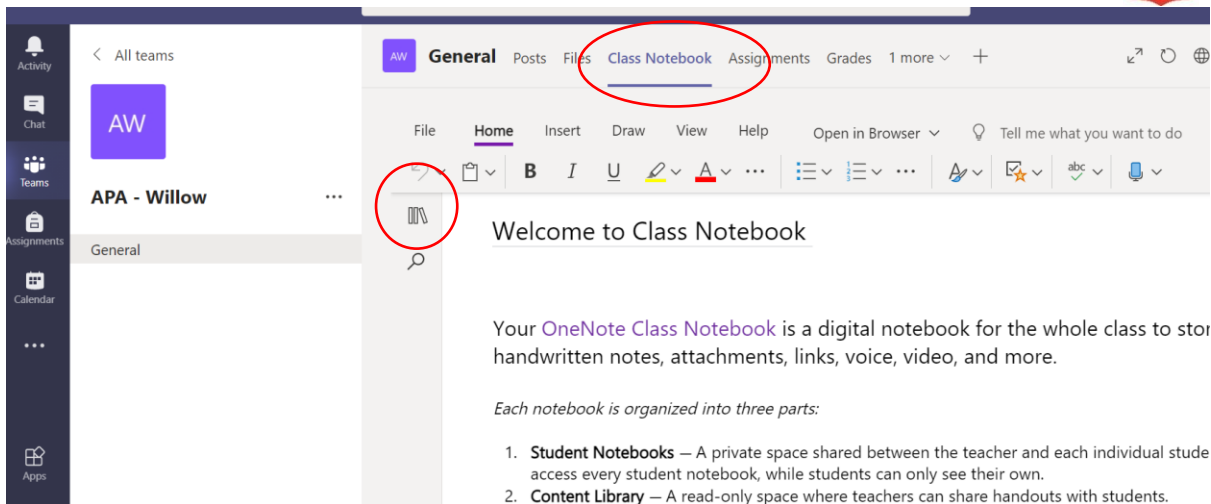
4. Click on Monday (a new folder will be added each day)



5. A lesson timetable can be found at the top of the page and each lesson has a folder with the lessons (some videoed or audio recorded)



To complete written work online your child can click on Class Notebook > 'their name' and create a new tab for each piece of work.



If you have any problems, please email your class teacher.

Thank you,

Annie McNally

Principal