

17 July 2020

Dear parents/carers

I am writing to advise you of updates to breakfast procedures and the introduction of an after-school provision with effect from Wednesday 2 September 2020. Akroydon will provide before and after-school clubs for children attending the school, offering childcare for parents who need to drop their children off before the school opens or collect them after the end of the school day. As you are aware, we have been following government guidance and have not been able to offer this provision recently. However, recent guidelines issued for full reopening of schools in September states that schools are now able to provide before and after-school clubs.

### **Location**

The clubs, which run during term time only, will now be held in the school hall. The drop-off/collection points for both clubs is the main entrance (Rawson Street North).

### **Hours**

Breakfast club is open from 8.00am and breakfast is served until 8.30am. After this, the children will go to their class in time for registration. After-school club runs from the end of the school day until 5.00pm.

### **Booking and Payment**

We now require all parents/carers to book their places in advance (half-termly). We will be able to accommodate a maximum of 20 children in both breakfast and after-school clubs. If you would like to secure your child a place from Wednesday 2 September, to the October half-term break, Friday 16 October, please complete your booking via My Child At School.

**Sessions for both breakfast and after-school clubs can be booked from Monday 27 July on a 'first come, first served' basis.**

Payment for the clubs will need to be made monthly in advance, as shown below. Unpaid sessions will be removed from the system on the payment due dates and your child will no longer be booked onto the session.

<b>Club Sessions</b>	<b>Payment Due By</b>
From Wednesday 2 September to Friday 25 September	Wednesday 19 August
From Monday 28 September to Friday 16 October	Wednesday 16 September

**Akroydon Primary Academy, Rawson Street North, Halifax, HX3 6PU**

**tel: 01422 351291**

**email: [admin@akroydon.trinitymat.org](mailto:admin@akroydon.trinitymat.org)**

**web: [www.akroydon.trinitymat.org](http://www.akroydon.trinitymat.org)**

Please note that additional sessions can be booked subject to availability. These extra sessions must be paid for at the time of booking through My Child at School. If you do not yet have a login for My Child At School please contact the school office.

At some point during the first half-term, we will let you know when you can book for the second half of the autumn term.

### **Breakfast/Snack**

At breakfast club, we offer a selection of cereals, bread or toast with a selection of toppings. Children attending the after school club will also be offered a healthy snack. Water or milk is available at both our clubs.

### **Fees**

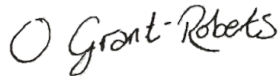
The fees are as follows:

- Breakfast club - £3.00 per child per day
- After-school club - £5.50 per child per day

### **Absence**

If your child is going to be absent from either club for any reason, please inform the school office. Unfortunately, there will be no refunds for cancellations. Please do not hesitate to contact us if you have any further questions by emailing the school office ([admin@akroydon.trinitymat.org](mailto:admin@akroydon.trinitymat.org)).

Yours sincerely



Oliver Grant-Roberts  
Acting Principal

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